

Roles & Responsibilities Out Brief

CDM/ISEA Workshop

April 2-4

Jacksonville Florida

Gary Wasmer & Steve Hogan

Roles & Responsibilities

Action Item Number: 001026-25

Action Source: ISMSR 4.2.B.2.4 Date Due: 30

Sept. 2002

- Description: Verify the accuracy of the CDM/ISEA roles & responsibilities matrix. Identify the governing directives for each role and area of responsibility.
- Status: Matrix input received from 15 CDM'S. Results being compiled. To be analyzed at interim meeting in May/June timeframe. Governing directives to be reviewed for ISEA roles & responsibilities. (WORKING)

Roles & Responsibilities

Action Item Number: 010410-03

Action Source: NSA ILS IPT

Date Due: 30

Sept. 2002

- Description: Revise CDM/ISEA roles and responsibilities to require use of standard logistics/configuration AIS tools (i.E. FMP/SCLISIS)
- Status: Discussions during the fact finding phase concluded that this issue was resolved by the issuance of the NAVSEA message to utilize CDMD-OA. Additional applications being reviewed by other groups, as part of the CDM/ISEA assessment process and the Regional Logistics Engineering Center concept (RLEC). **(CLOSED)**

Roles & Responsibilities

Action Item Number: 010410-04

Action Source: NSA ILS IPT

Date Due:

30 Jun. 2002

- Description: Finding inconsistencies in COP development. Develop & promulgate standard COP procedures to be incorporated into a future policy update.
- Status: Discussed during our meeting. The group will request copies of the COP procedures obtained during the CDM Assessment process. Procedures to be reviewed at our interim meeting in May/June. Apparent issues involve the use of XRICS and COP related to AIT installations. **(WORKING)**

Roles & Responsibilities

Action Item Number: 011023-05

Action Source: CDM Assessment Date Due:

30 Jun. 2002

- Description: A CDM has developed a set of standard work file naming conventions to facilitate effective prioritization of work. (LSS FSC)
- Status: Discussed during our meeting. The group came up with a work file naming convention similar to that found during the CDM assessment process. Format to be posted on the CDM/ISEA website for comment. An article will be submitted to the communication group for inclusion in the proposed news letter. (WORKING)

Roles & Responsibilities

Action Item Number: 011024-18

Action Source:

Date Due:

12 Apr. 2002

- Description: Forward CDM matrices to Sally Pritsch and Madeline Waters.
- Status: Copies of electronic matrices provided to Sally on CD-ROM. Sally will provide copy to Madeline. Revised copies of the matrices will be provided after the manual versions have been incorporated into a master electronic version. **(CLOSED)**

Roles & Responsibilities

Action Item Number: 011024-19

Action Source:

Date Due:

12 Apr. 2002

- Description: Provide ISEA matrix to Jose Cabrera to compare with ISEA assessment questions.
- Status: A copy of the ISEA matrix has been provided to Jose on diskette. **(CLOSED)**

Roles & Responsibilities

Action Item Number: 020405-07

Action Source: CDM Assessment

Date

Due: TBD

- Description: CDM continuously reviews installation messages, CASREP'S, and parts cancellations as a means to identify possible configuration problems (USCG).
- Status: Discussed with Robby Ramkumar (USCG) and Sally Pritsch. CDM's currently review this type of information as a regular course of business. The USCG has access to a system that contains the message traffic/CASREP'S that is not available to nor applicable to naval units. **(CLOSED)**

New Action Items

Develop and submit and overview of work group mission and current initiatives for incorporation into the proposed news letter. (ECD: 8 May 2002)

Develop an article related to work file naming conventions for incorporation into the proposed news letter. (ECD 8 May 2002)